

Career Transition Roadmap

“There are 1,000 steps in a cardiac surgery—and 1,000 ways to kill a cardiac patient.”

~ Richard Tenner, MD, FACS, Cardiac Surgeon

GOAL: 95-98% Good Fit

I. Planning



Career Transition Roadmap
 Birkman Assessment, Gallup StrengthsFinder
 How to Find Your True Career Direction
 Likes/Dislikes
 Career Blueprint
 Ideal First Month
 Vision of your Future
 Outcome = FOCUS.

II. Million-Dollar Resume



Rules of the Resume Game
 Sample Million-Dollar Resumes
 Work Accomplishments & Achievements
 "Pack Every Word With Power"
 Core Competencies
 Elevator Speech, One-Sentence Brand
 Outcome=READINESS

III. Friend Letter



Letter to Friends + Acquaintances
 Sample Letters to Friends
 How to Create a Career Transition Focus Group
 Checklist to Shake Job Leads Out of the Trees
 Every Letter You Could Possibly Need
 45 Gifts to speed job offers
 Stop Seeking, Hunting, or Searching for a Job
 Outcome = VISIBILITY

IV. Offer Phase



We interview, develop "warm leads," follow up, receive job offers, make counteroffers, negotiate salary, and accept a final offer. The outcome is a job that is a 95-98% GOOD FIT.

- 1) Interviewing Tips from a Non-stop Interviewer
- 2) Simple Closing Comments Produce Job Offers
- 3) 31 of the World's Best Tweets on Interviewing
- 4) Listen Your Way to a Job Offer or Consulting Assignment
- 5) Interview Question: Who Are Your Heroes and Why?
- 6) Skip Haley's Networking Tips for Introverts
- 7) When Interviews Don't Produce Job Offers
- 8) Job Interview: Pre-Flight Checklist
- 9 Interview Cheat Sheet

Offer Acceptance
 Outcome = 95-98% GOOD FIT.

V. New Beginning

Entry into new position.
 Outcome = Career Success and Life Happiness.